

SHARON E. HUNT

POB 86153, Tucson, AZ 85754 • [WordHunting, LLC website](#) • [LinkedIn](#) • 

PROFILE

Freelance Editor, Proofreader, and Indexer
Research Librarian and Archivist
Civilian Conservation Corps Historian

EDUCATIONAL HISTORY

Master of Arts in History, summa cum laude

Arizona State University, Tempe, AZ, GPA 4.0, 2021

- Historical Methods
- Public History Methodology
- Oral History Practice
- Nonfiction Writing
- North American History
- Readings in the American West
- Genealogy
- Seminar: Science and Technology
- Seminar: Global Monarchies
- Archives: Intern for A Journal of the Plague Year: An Archive of Covid-19
- [Capstone](#)

Master of Arts in English, with Distinction

Northern Arizona University, Flagstaff, AZ, GPA 4.0, 2011

- Member, The Honor Society of Phi Kappa Phi
- Advanced Technical Writing
- Professional Editing; Rhetoric and Writing in Professional Communities
- Information Design and Usability Testing
- Project Management and Documentation Design
- Proposal Writing
- Written Communication in Organizations
- Graduate Research
- Writing Theory and Practice
- Language and Diversity
- Advanced Professional Writing
- Literacy and Teaching Writing

Editing and indexing coursework

USDA Graduate School

- Basic Editing
- Advanced Editing
- Basic Indexing

Master of Library Science

University of Arizona, Tucson, AZ, GPA 4.0

- Lawrence Clark Powell Scholarship recipient
- Special Libraries
- Reference Services
- Cataloging
- International Librarianship
- Library Management

**Bachelor of Arts in Psychology,
with Highest Honors**

State University of New York (SUNY) at Binghamton

- Participant in SUNY Study Abroad Program at McGill University (one year)
- Recipient of McKenzie Bowell Award for Excellence in Canadian Studies

PROFESSIONAL HISTORY

Editorial Services

WordHunting, LLC

Freelance editor, indexer, proofreader
1998–present

- Provide editing, indexing, and proofreading services to individuals and organizations.
Major Clients:
- The University of Arizona Press, Tucson, 2002–2016. Edited manuscripts and proofread page proofs in the areas of Native American studies, Latina/o studies, anthropology, archaeology, literature, history, and natural history.
- Rio Nuevo Publishers, 2010–present. Proofread manuscripts on local history.
- Madden Media, 2007–present. Proofread official visitors' guides for destination marketing company.
- TMP Worldwide (monster.com), 2001–2003. Proofread, corrected, and formatted 2,500⁺ electronic resumes in French and in English for this human resources company.
- North Carolina State University Undergraduate Research Symposium, 1998–2010. Compiled student abstract submissions; formatted and uploaded abstracts to symposia website; prepared hard copy judging packets and book of abstracts.

***National Optical Astronomy
Observatory (NOAO); NSF's
National Optical-Infrared
Astronomy Research Laboratory
(NOIRLab)***

Tucson, AZ

Document Manager; Document
Editor; Publications Coordinator;
Managing Editor, *NOAO Newsletter*

- Document Manager, US Extremely Large Telescope Program, 2020–present. Edit, submit, and manage documents, proposals, and reports.
- Managing Editor, *NOAO Newsletter*, 2016–2020. Solicited content, wrote and copyedited articles, oversaw production schedule and process; collaborated with graphic designer on layout for twice-yearly newsletter.
- Publications Coordinator; Document Editor, 2016–

2013–present

2020. Compiled, copyedited, and submitted NOIRLab reports and proposals to funding agencies. Provided copyediting support to scientific staff on proposals, journal articles, and meeting presentations.

Pima County Public Library

Tucson, AZ

Job Help Hub Coordinator

2011–2014

- Assisted library patrons in creating and revising résumés.
- Developed informational handouts on topics relating to job searching, interviewing, branding, and résumé development.

Medieval & Renaissance Texts & Studies

SUNY–Binghamton, Binghamton, NY

Editorial Assistant

1980–1985

- Copyeditor, proofreader, typesetter, and production editor for publisher of scholarly works in literature, history, and religion.

Library/Information Services

National Optical Astronomy Observatory (NOAO); NSF's National Optical-Infrared Astronomy Research Laboratory (NOIRLab)

Tucson, AZ

Research Librarian & Citation Analyst

2013–present

- Manage the research library's diverse physical and digital collections of monographs, journals, conference proceedings, observatory publications, photographs, images, and historical documents in astronomy.
- Maintain knowledge of trends in information/library science by reading the literature, participating in professional organizations, and attending professional meetings.
- Utilize knowledge of databases and searching skills to provide literature searches and reference service to scientific and technical staff.
- Maintain the library website to provide electronic access to both internal and external information resources.
- Search for and evaluate publications based on usage of organization's telescopes and data products for inclusion in observatory bibliographies.
- Generate reports, listings, and metrics from the observatory bibliographies to meet reporting needs of organization and accurately represent the scholarly output of the organization's staff, telescopes, and data products.

Lunary & Planetary Laboratory

The University of Arizona

Tucson, AZ

Librarian

2019–present

- Track refereed staff publications in astronomical journals
- Maintain physical collection of books and journals
- Provide reference assistance to graduate students

Pima County Public Library

Tucson, AZ
Program Instructor; Job Help Hub
Coordinator
2011–2014

- Taught computer classes and provided one-on-one computer skills training.
- Assisted patrons in conducting job searches and completing applications.
- Provided editorial services to library patrons in creating and revising résumés.
- Developed informational handouts on topics relating to job searching, interviewing, branding, and résumé development.

Colossal Cave Mountain Park

Vail, AZ
Research Librarian & Photo Archivist
2002–2011

- Managed collection of books, journals, maps, photos, oral histories, and clippings files on park history, local history, Native Americans, cattle ranching, desert ecology, and cave science.
- Provided reference service to park visitors and staff.
- Developed informational materials on the Civilian Conservation Corps, park history, and Southern Arizona history.
- Created exhibits for Civilian Conservation Corps Museum.
- Created the park's contribution to the Arizona Memory Project Colossal Cave Mountain Park's Civilian Conservation Corps Image Collection.

Spinal Cord Injury Network Intl.

Santa Rosa, CA
Medical Librarian
1996–2002

- Researched information requests pertaining to spinal cord injuries.
- Maintained physical collection of books, journals, and videos.

Carondelet St. Mary's Hospital

Tucson, AZ
Medical Librarian
1994–1996

- Managed library collection of monographs and journals.
- Provided reference assistance and researched information requests for medical personnel and patients.

Health Sciences Library

University of Arizona
Tucson, AZ
Assistant Reference Librarian,
Reference Department; Library
Specialist, Outreach Services
1993–1994

- Researched information requests for medical staff, students, and the general public.
- Provided one-on-one instruction in computer database searching.

Office Management

Committee on Nutritional Sciences

University of Arizona
Tucson, AZ
Office Specialist
1991–1994

- Provided administrative support for interdisciplinary Ph.D. program comprised of 45 students and 40 faculty from 17 university departments.
- Prepared committee reports; wrote and designed annual Student Handbook; initiated, designed, and wrote monthly newsletter; processed applications.

Department of Statistics

University of Arizona
Tucson, AZ
Administrative Assistant
1990–1991

- Provided administrative support to department head and faculty.
- Typed and edited class materials, grants, manuscripts, and correspondence for four professors and department head.
- Formulated, documented, and maintained records of departmental policies and procedures.
- Tracked departmental budget.

Department of Animal Sciences

University of Arizona
Tucson, AZ
Secretary III; Administrative Assistant
1986–1990

- Transcribed, typed, copyedited, and proofread manuscripts, grants, class materials, résumés, and correspondence for department head, 9 professors, and ten graduate students.
- Handled all administrative details for annual Southwest Nutrition & Management Conference and prepared conference proceedings.
- Supervised two administrative staff.
- Assumed Administrative Assistant's duties for six months in addition to my own.

PUBLICATIONS—AUTHORED

Astronomy

Hinkle, Kenneth H., Letizia Stanghellini, Dara Norman, and Sharon Hunt. 2018. "The Role of the US National Office in the Gemini Partnership," *SPIE Proceedings*, 10704, 107042M, doi: 10.1117/12.2312947s

Hunt, Sharon, and Dara J. Norman. 2018. "The NOAO Publications Tracking Program: Developing Policies & Procedures for Usage, Acknowledgment, and Citation of Data," *EPJ Web Conf.*, 186, doi: 10.1051/epjconf/201818612007

Civilian Conservation Corps

Arizona Memory Project. Civilian Conservation Corps Image Collection, Colossal Cave Mountain Park, Vail, AZ. azmemory.lib.az.us/cdm4/index.php?CISOROOT=/cmpccc

Audretsch, Robert, and Sharon E. Hunt. *The CCC in Arizona*. Images of America. Charleston, SC: Arcadia Publishing, 2014. [Wrote chapters on southwestern and south-central Arizona, southeastern Arizona, and Native Americans; collaborated on introduction and concluding chapters; copyedited entire publication.]

Biographies of CCC personnel: Elson Alvarez, Eduardo Castillo, Harold L. Patterson, Ernest H. Bruss, and Merle Timblin

Blog on the CCC in Southern Arizona, cccsouthernarizona.blogspot.com

- Colossal Cave Mountain Park. Informational materials including brochures, FAQs, and finding aids to park's CCC collection
- Friends of Madera Canyon. *A History of Madera Canyon*, 2012. [Contributed to chapter 13 on the Civilian Conservation Corps.]
- Hunt, Sharon E. *Civilian Conservation Corps Company 3840: Camp SCS-19-A, St. David, Arizona, 1935–1939 and Camp SCS-26-A, Patagonia, Arizona, 1939–1941*. Tucson, AZ: WordHunting, LLC, 2010–2012
- . "Civilian Conservation Corps Company 3840: Soil Soldiers in Southern Arizona," *Civilian Conservation Corps Legacy*, 34(4):6, 2010
- . *The Civilian Conservation Corps in Tucson Mountain Park, Tucson, AZ: Camps DSP-1-A, SP-6-A, SP-7-A*. Tucson, AZ: WordHunting, LLC, 2013
- . "The Coronado National Forest and the CCC," *CCC Legacy Journal* 37(5):8-10, 2013
- . *In Their Own Words: The Camp Newspapers of CCC Co. 3840, Camp SCS-19-A, St. David, AZ, and Camp SCS-26-A, Patagonia, AZ*. Tucson, AZ: WordHunting, LLC, 2011
- . *In Their Own Words: The Camp Newspapers of Civilian Conservation Corps Camps in Santa Cruz County, AZ*. Tucson, AZ: WordHunting, LLC, 2011
- . Rosters for CCC camps in Tucson Mountain Park, Colossal Cave Mountain Park, St. David, and Patagonia, AZ, 2007–2012
- . *Santa Cruz County, AZ, Civilian Conservation Corps*. Tucson, AZ: WordHunting, LLC, 2012
- . *Vail and Colossal Cave Mountain Park*. Images of America. San Francisco, CA: Arcadia Publishing, 2007
- Hunt, Sharon E., et al. *Civilian Conservation Corps Scrapbook Camp SP-10-A: Company 0858, 1934–1935, Company 2851, 1935–1937, Vail, Arizona*. Vail, AZ: Colossal Cave Mountain Park, 2004, 2008

History

- Master of Arts in History Capstone digital portfolio: "Charming Words: Women's Use of Healing Charms as Healing Practices During the Early Modern Period in England" and Historiography: "The Women's Suffrage Movement in the United States: Aspects and Emphases," 2021

Medical Librarianship

- "Getting it Straight: Web Resources on Scoliosis," *Health Care on the Internet* 4(4):29–35, 2000
- "Parkinson's Disease Resources on the Web," *Health Care on the Internet* 3(4):13–27, 1999
- "Superman's Crusade: Spinal Cord Injury Resources on the Internet," *Health Care on the Internet* 2(4):3–20, 1998

Southern Arizona History

- Corkill, Gail Waechter, and Sharon E. Hunt. *Empire Ranch*. Images of America. Charleston, SC: Arcadia Publishing, 2012. [Collaborated on Introduction, chapter on children of the Empire Ranch; wrote chapters on Vail family, women of the Empire Ranch, and ranching traditions.]
- Hunt, Sharon E. "The History of the La Posta Quemada Ranch, Vail, Arizona," Tucson Corral of the Westerners. *The Smoke Signal*, no. 82, June 2007
- . *Vail and Colossal Cave Mountain Park*. Images of America. San Francisco, CA: Arcadia Publishing, 2007

PRESENTATIONS

- 2021
- Steffen, J., and S.E. Hunt, "Tapes and Papers: An Astronomical Heritage Archival Project of the American Astronomical Society and NSF's NOIRLab," Library and Information Services in Astronomy IX, 2021. Published in Bulletin of the AAS, 54(2), 2022. <https://doi.org/10.3847/25c2cfcb.6cc4dd57>

- 2019
 - “Movies on the Early History of KPNO and CTIO,” John Glaspey and Sharon E. Hunt. American Astronomical Society Annual Meeting, Seattle, WA, January 6–10, poster
- 2018
 - “Digital Archives as an Outreach Tool: The Role of the Observatory Librarian,” IAU General Assembly, Vienna, Austria, August 20–31, poster
- 2017
 - “The NOAO Publications Tracking Program: Developing Policies & Procedures for Usage, Acknowledgment, and Citation of Data,” Sharon Hunt and Dara Norman, Library and Information Services in Astronomy VIII: Astronomy Librarianship in the Era of Big Data and Open Science, Strasbourg, France, June 6–9, poster
- 2015
 - “In Their Own Words: The CCC Camp Newspapers,” 6th Annual Civilian Conservation Corps Recognition Day, Tucson, AZ, March 28
- 2014
 - “The CCC in Arizona: A Photographic Tour of the Boys’ Work Throughout the State,” 5th Annual Civilian Conservation Corps Recognition Day, Tucson, AZ, March 29
- 2013
 - “The Boys Tell Their Stories: The Camp Newspapers of the Civilian Conservation Corps,” Arizona–New Mexico History Conference, Las Cruces, NM, April 19; Flagstaff City-Coconino County Public Library, Flagstaff, AZ, April 6; 4th Annual CCC Recognition Day, Tucson, AZ, March 30
 - “The Coronado National Forest in Southern Arizona and the CCC,” CCC Legacy Annual Gathering, Tucson, AZ, October 25
 - “Growing Up on the Empire,” Family Fun Event, Empire Ranch, Sonoita, AZ, June 8
 - “Ranching Across the Cienegas,” Sunday in the Park Program, Colossal Cave Mountain Park, Vail, AZ, June 9
 - National History Day: provided information and assistance to NHD participants from Flowing Wells Junior High School, Tucson, AZ, for presentation on the CCC
- 2012
 - “Company 3840 at Patagonia, AZ,” Patagonia Museum, Patagonia, AZ, June 20
 - “The Soil Soldiers of Southern Arizona: Company 3840 at Work in St. David and Patagonia” and “The Civilian Conservation Corps at Colossal Cave, Vail, AZ: The Boys at Work and at Play, 1934–1937,” 3rd Annual CCC Recognition Day, Saguaro National Park West, March 31
 - “The CCC in Southern Arizona,” walk and talk with Arizona Site Stewards, Saguaro National Park West, Tucson, March 26
- 2011
 - “Ranching Across the Cienegas,” Sunday in the Park Program, Colossal Cave Mountain Park, Vail, AZ, August 7
 - “The History of the La Posta Quemada Ranch,” Empire Ranch, Sonoita, AZ, August 6
 - “Teaching English Grammar and Composition to the Visual-Spatial Learner,” 8th Grade Literature Arts Class, Greenfields Country Day School, Tucson, AZ, April 5
 - “The History of the La Posta Quemada Ranch,” Sunday in the Park Program, Colossal Cave Mountain Park, Vail, AZ, March 6

- 2010
- “The Soil Soldiers of St. David: The Lives and Work of the Men of CCC Company 3840,” St. David Heritage & Cultural Arts Society Speaker Series, St. David, AZ, November 4
- 2008
- “In Their Own Words.” Interviewed for the story of the Civilian Conservation Corps at Colossal Cave, Vail, AZ, on *Arizona Stories*, a production of Eight/KAET-TV, www.azpbs.org/arizonastories/ppedetail.php?id=84, first airing November 2008
 - “The CCC Boys of Colossal Cave at Work and at Play,” Arizona History Convention, Chandler, AZ, April 25

PUBLICATIONS—EDITED, PROOFED, INDEXED

- Provide editorial services to organizations and individuals.
- Work on tourism guides, symposia, newsletters, résumés, organizational reports, grants, proposals, and meeting presentations.
- Contributed to publication of 133 unique books (46 edited; 10 indexed; 82 proofed).

Archaeology

- Adams, E. Charles, and Andrew I. Duff, eds. *The Protohistoric Pueblo World, A.D. 1275–1600*. Tucson: University of Arizona Press, 2004. 232 pp. (proofed)
- Arthur, Kathryn Weedman. *The Lives of Stone Tools: Crafting the Status, Skill, and Identity of Flintknappers*. Tucson: University of Arizona Press, 2018. 328 pp. (proofed)
- Boytner, Ran, Lynn Swartz Dodd, and Bradley J. Parker, eds. *Controlling the Past, Owning the Future: The Political Uses of Archaeology in the Middle East*. Tucson: University of Arizona Press, 2010. 320 pp. (proofed)
- Fisher, Christopher T., J. Brett Hill, and Gary M. Feinman, eds. *The Archaeology of Environmental Change: Socionatural Legacies of Degradation and Resilience*. Tucson: University of Arizona Press, 2009. 320 pp. (edited)
- Gilman, Patricia A., and Steven A. LeBlanc. *Mimbres Life and Society: The Mattocks Site of Southwestern New Mexico*. Tucson: University of Arizona Press, 2017. 552 pp. (proofed)
- Heitman, Carrie C., and Stephen Plog. *Chaco Revisited: New Research on the Prehistory of Chaco Canyon, New Mexico*. Tucson: University of Arizona Press, 2016. 376 pp. (edited)
- King, Eleanor M. *The Ancient Maya Marketplace: The Archaeology of Transient Space*. Tucson: University of Arizona Press, 2015. 336 pp. (edited)
- Kuijt, Ian, Colin P. Quinn, and Gabriel Cooney, eds. *Transformation by Fire: The Archaeology of Cremation in Cultural Context*. Tucson: University of Arizona Press, 2014. 336 pp. (proofed)
- Mathews, Jennifer P., and Bethany A. Morrison, eds. *Lifeways in the Northern Maya Lowlands: New Approaches to Archaeology in the Yucatán Peninsula*. Tucson: University of Arizona Press, 2006. 272 pp. (edited)
- Melton-Villanueva, Miriam. *The Aztecs at Independence: Nahua Culture Makers in Central Mexico, 1799–1832*. Tucson: University of Arizona Press, 2016. 256 pp. (edited)
- Meyers, Allan. *Outside the Hacienda Walls: The Archaeology of Plantation Peonage in Nineteenth-Century Yucatán*. Tucson: University of Arizona Press, 2012. 248 pp. (edited)
- Nichols, Deborah L., Frances F. Berdan, and Michael E. Smith, eds. *Rethinking the Aztec Economy*. Tucson: University of Arizona Press, 2017. 352 pp. (proofed)
- Roddick, Andrew P., and Ann B. Stahl, eds. *Knowledge in Motion: Constellations of Learning Across Time and Place*. Tucson: University of Arizona Press, 2015. 368 pp. (edited)

- Scarborough, Vernon L., Fred Valdez Jr., and Nicholas Dunning, eds. *Heterarchy, Political Economy, and the Ancient Maya: The Three Rivers Region of the East-Central Yucatán Peninsula*. Tucson: University of Arizona Press, 2003. 172 pp. (proofed)
- Shimada, Izumi, and James L. Fitzsimmons, eds. *Living with the Dead in the Andes*. Tucson: University of Arizona Press, 2015. 368 pp. (proofed)
- Sullivan, Allan P., III, and James M. Bayman, eds. *Hinterlands and Regional Dynamics in the Ancient Southwest*. Tucson: University of Arizona Press, 2007. 304 pp. (edited)

Asian Studies

- Djao, Wei. *Being Chinese: Voices from the Diaspora*. Tucson: University of Arizona Press, 2003. 240 pp. (proofed)

Civilian Conservation Corps (CCC)

- Audretsch, Robert W. *Grand Canyon's Phantom Ranch*. Images of America. Charleston, SC: Arcadia Publishing, 2012. (proofed)
- Audretsch, Robert W. *Shaping the Park and Saving the Boys: The Civilian Conservation Corps at Grand Canyon, 1933–1942*. Indianapolis, IN: Dog Ear Publishing, 2011. (edited)
- Audretsch, Robert W. *We Still Walk in Their Footprint: The Civilian Conservation Corps in Northern Arizona, 1933–1942*. Indianapolis, IN: Dog Ear Publishing, 2013. (edited)

Drama

- Alrutz, Megan. *Digital Storytelling, Applied Theatre, & Youth: Performing Possibility*. London: Taylor & Francis, 2014. 152 pp. (proofed; indexed)
- Bonin-Rodriguez, Paul. *Performing Policy: How Contemporary Politics and Cultural Programs Redefined U.S. Artists for the Twenty-First Century*. London: Palgrave Macmillan, 2014. 180 pp. (edited)
- Listengarten, Julia, and Cindy Rosenthal. *Modern American Drama: Playwriting 2000–2009: Voices, Documents, New Interpretations*. Vol. 8 of *Decades of Modern American Drama: Playwriting from the 1930s to 2000*. London: Bloomsbury Methuen Drama, 2018. 298 pp. (proofed; indexed)

Latina/o Studies

- Adler-Lomnitz, Larissa, Rodrigo Salazar-Elena, and Ilya Adler. *Symbolism and Ritual in a One-Party Regime: Unveiling Mexico's Political Culture*. Tucson: University of Arizona Press, 2010. 368 pp. (edited)
- Álvarez, Sofia Espinoza, and Martin Guevara Urbina, eds. *Immigration and the Law: Race, Citizenship, and Social Control*. Tucson: University of Arizona Press, 2018. 392 pp. (proofed)
- Anaya Valencia, Reynaldo, Sonia R. García, Henry Flores, and José Roberto Juárez Jr. *Mexican Americans and the Law / ¡El pueblo unido jamás será vencido!* Tucson: University of Arizona Press, 2004. 224 pp. (proofed)
- Campbell, Bruce. *Mexican Murals in Times of Crisis*. Tucson: University of Arizona Press, 2003. 243 pp. (proofed)
- Chamosa, Oscar. *The Argentine Folklore Movement: Sugar Elites, Criollo Workers, and the Politics of Cultural Nationalism, 1900–1955*. Tucson: University of Arizona Press, 2010. 288 pp. (proofed)
- Cruz-Torres, María Luz. *Lives of Dust and Water: An Anthropology of Change and Resistance in Northwestern Mexico*. Tucson: University of Arizona Press, 2004. 325 pp. (proofed)
- Flechsig, Katrin S. *Miniature Crafts and Their Makers: Palm Weaving in a Mexican Town*. Tucson: University of Arizona Press, 2004. 208 pp. (proofed)
- Garrison, Philip. *Because I Don't Have Wings: Stories of Mexican Immigrant Life*. Tucson: University of Arizona Press, 2006. 168 pp. (edited)

- Garrison, Philip. *The Permit That Never Expires: Migrant Tales from the Ozark Hills and the Mexican Highlands*. Tucson: University of Arizona Press, 2010. 112 pp. (edited)
- Hurtado, Aída, and Patricia Gurin. *Chicana/o Identity in a Changing U.S. Society / ¿Quién soy? ¿Quiénes somos?* Tucson: University of Arizona Press, 2004. 172 pp. (proofed)
- Monroy, Douglas. *The Borders Within: Encounters Between Mexico and the U.S.* Tucson: University of Arizona Press, 2008. 272 pp. (edited)
- Moré, Íñigo, and Lyn Dominguez. *The Borders of Inequality: Where Wealth and Poverty Collide*. Tucson: University of Arizona Press, 2011. 192 pp. (indexed)
- Peña, Devon G. *Mexican Americans and the Environment: Tierra y vida*. Tucson: University of Arizona Press, 2005. 230 pp. (proofed)
- Perez, Rene S., II. *Along These Highways*. Tucson: University of Arizona Press, 2012. 152 pp. (proofed)
- Schmidt, Stephen. *Seriously Funny: Mexican Political Jokes as Social Resistance*. Translated by Adam Schmidt. 2nd ed. Tucson: University of Arizona Press, 2014. 296 pp. (proofed)
- Staudt, Kathleen, Tony Payan, and Z. Anthony Kruszewski, eds. *Human Rights Along the U.S.-Mexico Border: Gendered Violence and Insecurity*. Tucson: University of Arizona Press, 2009. 248 pp. (proofed)
- Tatum, Charles M. *Chicano Popular Culture: Que hable el pueblo*. 2nd ed. Tucson: University of Arizona Press, 2017. 312 pp. (indexed)
- Urrieta, Luis, Jr. *Working from Within: Chicana and Chicano Activist Educators in Whitestream Schools*. Tucson: University of Arizona Press, 2009. 232 pp. (edited)
- Vélez-Ibáñez, Carlos G. *An Impossible Living in a Transborder World: Culture, Confianza, and Economy of Mexican-Origin Populations*. Tucson: University of Arizona Press, 2010. 264 pp. (edited)
- Vélez-Ibáñez, Carlos, and Josiah Heyman, eds. *The U.S.-Mexico Transborder Region: Cultural Dynamics and Historical Interactions*. Tucson: University of Arizona Press, 2017. 408 pp. (edited)
- Ybarra, Priscilla Solis. *Writing the Goodlife: Mexican American Literature and the Environment*. Tucson: University of Arizona Press, 2016. 264 pp. (proofed)
- Zingg, Robert M., Jay C. Fikes, Phil C. Weigand, and Acelia García de Weigand. *Huichol Mythology*. Tucson: University of Arizona Press, 2004. 292 pp. (proofed)

Literature

- Driskill, Qwo-Li, Daniel Heath Justice, Deborah Miranda, and Lisa Tatonetti, eds. *Sovereign Erotics: A Collection of Two-Spirit Literature*. Tucson: University of Arizona Press, 2011. 240 pp. (proofed)
- Franco, Gina. *The Keepsake Storm: Poems*. Tucson: University of Arizona Press, 2004. 104 pp. (proofed)
- Hernandez, Tim Z. *Mañana Means Heaven*. Tucson: University of Arizona Press, 2013. 240 pp. (proofed)
- López-Calvo, Ignacio. *The Affinity of the Eye: Writing Nikkei in Peru*. Tucson: University of Arizona Press, 2013. 256 pp. (edited)
- . *Dragons in the Land of the Condor: Writing Tusán in Peru*. Tucson: University of Arizona Press, 2014. 264 pp. (proofed)

Medieval & Renaissance Studies

- Baillie, William M. *A Choice Ternary of English Plays: Gratiae Theatrales (1662)*. Binghamton, NY: Medieval & Renaissance Texts & Studies, 1984. (proofed)
- Bredero, G. A. *The Spanish Brabanter: A Seventeenth-Century Dutch Social Satire in Five Acts*. Translated by H. David Brumble III. Binghamton, NY: Center for Medieval & Early Renaissance Studies, 1982. (proofed)

- Dafydd ap Gwilym. *Dafydd ap Gwilym: The Poems*. Translation and commentary by Richard Morgan Loomis. Binghamton, NY: Center for Medieval & Early Renaissance Studies, 1982. (proofed)
- de Alta Silva, Johannes. *Dolopathos, or, The King and the Seven Wise Men*. Translated by Brady B. Gilleland. Binghamton, NY: Center for Medieval & Early Renaissance Studies, 1981. (proofed)
- Huntley, Frank L., ed. Bishop Joseph Hall and Protestant Meditation in Seventeenth-Century England: A Study with Texts of The Art of Divine Meditation (1606) and Occasional Meditation (1663). Binghamton, NY: Center for Medieval & Early Renaissance Studies, 1981. (proofed)
- Knapwell, Richard. *Quaestio disputata de unitate formae*. A critical edition by Francis E. Kelley. Binghamton, NY: Center for Medieval & Early Renaissance Studies, 1982. (proofed)
- McFarlane, I. D., ed. Acta Conventus Neo-Latini Sanctandreami: Proceedings of the Fifth International Congress of Neo-Latin Studies (St. Andrews, 1982). Binghamton, NY: Medieval & Renaissance Texts & Studies, 1986. (proofed)
- Schoeck, Richard J., ed. Acta Conventus Neo-Latini Bononiensis: Proceedings of the Fourth International Congress of Neo-Latin Studies (Bologna, 1979). Binghamton, NY: Center for Medieval & Early Renaissance Studies, 1985. (proofed)
- Shailor, Barbara A. Catalogue of Medieval and Renaissance Manuscripts in the Beinecke Rare Book and Manuscript Library, Yale University. Binghamton, NY: Medieval & Renaissance Texts & Studies, 1984. (production editor; proofed)
- Shawcross, John T., compiler. *Milton: A Bibliography for the Years 1624–1700*. Binghamton, NY: Medieval & Renaissance Texts & Studies, 1984. (production editor; proofed)
- Shumaker, Wayne. Renaissance Curiosa: Dee's Conversation with Angels, Cardano's Horoscope of Christ, Trithemius and Cryptography, Dalgarno's Universal Language. Binghamton, NY: Center for Medieval & Early Renaissance Studies, 1982. (proofed)
- Summers, Joseph H. *The Muse's Method: An Introduction to Paradise Lost*. Binghamton, NY: Center for Medieval & Early Renaissance Studies, 1981. (production editor; edited; proofed)
- William of Malmesbury. *Polyhistor: A Critical Edition*. Edited by Helen Testroet Ouellette. Binghamton, NY: Center for Medieval & Early Renaissance Studies, 1982. (proofed)
- William of Ockham. *Venerabilis inceptoris Guillelmi de Ockham. Expositio in libros Physicorum Aristotelis*. St. Bonaventure, NY: St. Bonaventure University, 1985. (production editor; proofed)
- . *Venerabilis inceptoris Guillelmi de Ockham. Quaestiones in librum quartum Sententiarum: reportatio*. Edited by Rega Wood and Gedeon Gál; assistant Romualdo Green. St. Bonaventure, NY: St. Bonaventure University, 1984. (production editor; proofed)
- . *Venerabilis inceptoris Guillelmi de Ockham. Quaestiones variae*. Edited by Girardus I. Etzkorn, Franciscus E. Kelley, and Josephus C. Wey. St. Bonaventure, NY: St. Bonaventure University, 1984. (production editor; proofed)
- Yerkes, David. Syntax and Style in Old English: A Comparison of the Two Versions of Waerferth's Translation of Gregory's Dialogues. Binghamton, NY: Center for Medieval & Early Renaissance Studies, 1982. (proofed)

Music

- Berglund, Jeff, Jan Johnson, and Kimberli Lee, eds. *Indigenous Pop: Native American Music from Jazz to Hip Hop*. Tucson: University of Arizona Press, 2016. 264 pp. (proofed)

National Optical Astronomy Observatory / NSF's NOIRLab

- Managing editor, *NOAO Newsletter*, 2015–2019. Solicited content, wrote articles, copyedited material, maintained schedule, and collaborated with graphic designer on design and layout for twice-yearly newsletter.
- Publications Coordinator, Document Editor, Document Manager, 2015–present. Collaborate with scientific staff and upper-level management staff on production of organizational reports.

Create templates, solicit input, copyedit material, and format reports. Maintained organizational style guide.

Research Librarian and Archivist, 2013–present. Provide editorial services to scientific staff on meeting posters and presentations, grants, proposals, and journal articles.

Native American Studies / Indigenous Peoples Studies

Chana, Leonard F., Susan Lobo, and Barbara Chana. *The Sweet Smell of Home: The Life and Art of Leonard F. Chana*. Tucson: University of Arizona Press, 2009. 176 pp. (edited)

Confer, Clarissa, Andrae Marak, and Laura Tuennerman, eds. *Transnational Indians in the North American West*. College Station: Texas A&M University Press, 2015. 295 pp. (indexed)

DeJong, David H. *Stealing the Gila: The Pima Agricultural Economy and Water Deprivation, 1848–1921*. Tucson: University of Arizona Press, 2009. 272 pp. (edited)

Deyhle, Donna. *Reflections in Place: Connected Lives of Navajo Women*. Tucson: University of Arizona Press, 2009. 256 pp. (edited)

Dillon, Grace L., ed. *Walking the Clouds: An Anthology of Indigenous Science Fiction*. Tucson: University of Arizona Press, 2012. 272 pp. (proofed)

Frink, Liam. *A Tale of Three Villages: Indigenous-Colonial Interactions in Southwestern Alaska, 1740–1950*. Tucson: University of Arizona Press, 2016. 216 pp. (edited)

Girdner, Alwin J. *Diné Tah: My Reservation Days, 1923–1939*. Tucson: Rio Nuevo Publishers, 2011. 368 pp. (proofed)

Gutiérrez y Muhs, Gabriella. *Rebozos de Palabras: An Helena María Viramontes Critical Reader*. Tucson: University of Arizona Press, 2013. 296 pp. (edited)

Haskins, Victoria. *Matrons and Maids: Regulating American Indian Domestic Service in Tucson, Arizona, 1914–1934*. Tucson: University of Arizona Press, 2012. 240 pp. (edited)

Kelly, Jose Antonio. *State Healthcare and Yanomami Transformations: A Symmetrical Ethnography*. Tucson: University of Arizona Press, 2011. 280 pp. (proofed)

Liffman, Paul M. *Huichol Territory and the Mexican Nation: Indigenous Ritual, Land Conflict, and Sovereignty Claims*. Tucson: University of Arizona Press, 2011. 296 pp. (edited)

Marak, Andrae M., and Laura Tuennerman. *At the Border of Empires: The Tohono O'odham, Gender, and Assimilation, 1880–1934*. Tucson: University of Arizona Press, 2013. 232 pp. (indexed)

McCarthy, Theresa. *In Divided Unity: Haudenosaunee Reclamation at Grand River*. Tucson: University of Arizona Press, 2017. 432 pp. (edited)

McDonough, Kelly S. *The Learned Ones: Nahua Intellectuals in Postconquest Mexico*. Tucson: University of Arizona Press, 2014. 280 pp. (edited; indexed)

Palmer, Gus, Jr. *Telling Stories the Kiowa Way*. Tucson: University of Arizona Press, 2003. 145 pp. (proofed)

Pearce, Richard. *Women and Ledger Art: Four Contemporary Native American Artists*. Tucson: University of Arizona Press, 2013. 128 pp. (edited)

Silliman, Stephen W. *Lost Laborers in Colonial California: Native Americans and the Archaeology of Rancho Petaluma*. Tucson: University of Arizona Press, 2004. 250 pp. (proofed)

Washburn, Frances. *The Red Bird All-Indian Traveling Band*. Tucson: University of Arizona Press, 2014. 178 pp. (proofed)

Watt, Eva Tulene. *Don't Let the Sun Step Over You: A White Mountain Apache Family Life, 1860–1975*. Tucson: University of Arizona Press, 2004. 340 pp. (proofed)

Wickstrom, Stefanie, and Philip D. Young, eds. *Mestizaje and Globalization: Transformations of Identity and Power*. Tucson: University of Arizona Press, 2014. 296 pp. (edited)

Yetman, David A. *The Ópatas: In Search of a Sonoran People*. Tucson: University of Arizona Press, 2010. 368 pp. (edited)

Zah, Peterson, and Peter Iverson. *We Will Secure Our Future: Empowering the Navajo Nation*. Tucson: University of Arizona Press, 2012. 176 pp. (edited)

Natural History

- Aitchison, Stewart. *The Desert Islands of the Sea of Cortez*. Tucson: University of Arizona Press, 2010. 120 pp. (edited)
- Allred, Sylvester. *Ponderosa: Big Pine of the Southwest*. Tucson: University of Arizona Press, 2015. 120 pp. (proofed)
- Ayerza, Richard, Jr., and Wayne Coates. *Chia: Rediscovering a Forgotten Crop of the Aztecs*. Tucson: University of Arizona Press, 2005. 215 pp. (proofed)
- Corkill, Gail. *Take It Outside! Pocket Guide*. Las Cienegas National Conservation Area: Habitats and Places to Visit. Sonoita, AZ: Empire Ranch, 2011. (proofed)
- Corkill, Gail. *Educator's Guide to My Nature Heritage Discovery Journal*. Sonoita, AZ: North Star Learning Solutions, LLC, 2013. (proofed)
- Goin, Peter, and Peter Friederici. *A New Form of Beauty: Glen Canyon Beyond Climate Change*. Tucson: University of Arizona Press, 2016. 184 pp. (proofed)
- Johnson, Markes E. *Off-Trail Adventures in Baja California: Exploring Landscapes and Geology on Gulf Shores and Islands*. Tucson: University of Arizona Press, 2014. 272 pp. (proofed)
- Limerick, Patricia Nelson, Andrew Cowell, and Sharon K. Collinge, eds. *Remedies for a New West: Healing Landscapes, Histories, and Cultures*. Tucson: University of Arizona Press, 2009. 320 pp. (proofed)
- Madella, Marco, Carla Lancelotti, and Manon Savard, eds. *Ancient Plants and People: Contemporary Trends in Archaeobotany*. Tucson: University of Arizona Press, 2014. 344 pp. (proofed)
- Pyne, Stephen J. *Between Two Fires: A Fire History of Contemporary America*. Tucson: University of Arizona Press, 2015. 552 pp. (proofed)
- Sanderson, H. Reed, and John L. Koprowski. *The Last Refuge of the Mt. Graham Red Squirrel: Ecology of Endangerment*. Tucson: University of Arizona Press, 2009. 360 pp. (edited)
- Shaw, Harley. *Stalking the Big Bird: A Tale of Turkeys, Biologists, and Bureaucrats*. Tucson: University of Arizona Press, 2004. 157 pp. (proofed)
- Shaw, Harley, and Mara E. Weisenberger. *Twelve Hundred Miles by Horse and Burro: J. Stokely Ligon and New Mexico's First Migratory Bird Survey*. Tucson: University of Arizona Press, 2011. 264 pp. (edited)
- Stevens, Stan. *Indigenous Peoples, National Parks, and Protected Areas: A New Paradigm Linking Conservation, Culture, and Rights*. Tucson: University of Arizona Press, 2014. 392 pp. (proofed)
- Stromberg, Juliet C., and Barbara Tellman, eds. *Ecology and Conservation of the San Pedro River*. Tucson: University of Arizona Press, 2009. 656 pp. (edited)
- Turner, Raymond M., Robert H. Webb, Janice E. Bowers, and James Rodney Hastings. *The Changing Mile Revisited: An Ecological Study of Vegetation Change with Time in the Lower Mile of an Arid and Semiarid Region*. Tucson: University of Arizona Press, 2003. 334 pp. (proofed)
- Webb, Robert H., Julio L. Betancourt, R. Roy Johnson, and Raymond M. Turner. *Requiem for the Santa Cruz: An Environmental History of an Arizona River*. Tucson: University of Arizona Press, 2014. 296 pp. (proofed)
- Weltzin, Jake F., and Guy R. McPherson, eds. *Changing Precipitation Regimes & Terrestrial Ecosystems: A North American Perspective*. Tucson: University of Arizona Press, 2003. 237 pp. (proofed)
- Yetman, David A. *The Great Cacti: Ethnobotany & Biogeography*. Tucson: University of Arizona Press, 2008. 320 pp. (proofed)
- Zwinger, Susan, and Skip Smith. *The Hanford Reach: A Land of Contrasts*. Tucson: University of Arizona Press, 2004. 79 pp. (proofed)

Newsletters

NOAO Newsletter, National Optical Astronomy Observatory, www.noirlab.edu, Managing editor, 2015–2019

OASIS: Newsletter of the Los Angeles Chapter of the American Society for Information Science. Layout editor, 1994–1996. Recipient of Best Chapter Print Publication Award, 1995 and 1996

Résumés

Pima County Public Library, Tucson, AZ, Job Help Hub Coordinator, Broadband Technology Opportunities Program II. Reviewed and edited résumés for library patrons.

TMP Worldwide (monster.com). Proofread, corrected, and formatted 2,500+ electronic résumés in French and in English for this human resources company.

Space Sciences

Friedman, Louis. *Human Spaceflight: From Mars to the Stars*. Tucson: University of Arizona Press, 2015. 176 pp. (edited)

McEwen, Arthur S., Candice Hansen-Koharcheck, and Ari Espinoza. *Mars: The Pristine Beauty of the Red Planet*. Tucson: University of Arizona Press, 2017. 448 pp. (edited)

Rieke, George H. *The Last of the Great Observatories: Spitzer and the Era of Faster, Better, Cheaper at NASA*. Tucson: University of Arizona Press, 2006. 264 pp. (proofed)

Sevigny, Melissa L. *Under Desert Skies: How Tucson Mapped the Way to the Moon and Planets*. Tucson: University of Arizona Press, 2016. 184 pp. (proofed)

Strom, Stephen E., and Bradford A. Smith. *Earth and Mars: A Reflection*. Tucson: University of Arizona Press, 2015. 168 pp. (proofed)

Symposia

ACC Meeting of the Minds, North Carolina State University. Prepared Book of Abstracts and Conference Schedule, 2009

North Carolina State University Undergraduate Research Symposium and Undergraduate Teaching Symposium. Compiled student abstract submissions; formatted and uploaded abstracts to symposia website; prepared hard copy judging packets and book of abstracts, 1998–2010

Southwest Nutrition & Management Conference. Prepared conference proceedings, 1987–1990.

State of North Carolina Undergraduate Research and Creativity Symposium. Prepared book of abstracts, 2005, 2006

Tourism

KalumBa Consulting LLC. *Tucson Guide* (proofed). 2021–present.

Madden Media, Tucson, AZ, official visitors' guides for state tourism offices (proofed) for this destination marketing company, 2007–present

Western History

Botham, Fay, and Sara M. Patterson, eds. *Race, Religion, Region: Landscapes of Encounter in the American West*. Tucson: University of Arizona Press, 2006. 216 pp. (proofed)

Carey, Elaine, and Andrae M. Marak, eds. *Smugglers, Brothels, and Twine: Historical Perspectives on Contraband and Vice in North America's Borderlands*. Tucson: University of Arizona Press, 2011. 264 pp. (indexed)

Cleere, Jan. *Levi's and Lace: Arizona Women Who Made History*. Tucson, AZ: Rio Nuevo Publishers, 2011. 80 pp. (proofed)

Collins, Richard. *Riding Behind the Padre: Horseback Views from Both Sides of the Border*. Tucson, AZ: Wheatmark, 2015. 230 pp. (edited)

Fraser, George C. *Journeys in the Canyon Lands of Utah and Arizona, 1914–1916*. Edited by Frederick H. Swanson. Tucson: University of Arizona Press, 2005. 264 pp. (proofed)

- Griffin, Dori. *Mapping Wonderlands: Illustrated Cartography of Arizona, 1912–1962*. Tucson: University of Arizona Press, 2013. 232 pp. (proofed)
- Kalt, William, III. *Tucson Was a Railroad Town: The Days of Steam in the Big Burg on the Main Line*. Mountlake Terrace, WA: VTD Rail Publishing, 2006. 345 pp. (edited)
- Lewis, Daniel. *Iron Horse Imperialism: The Southern Pacific of Mexico, 1880–1951*. Tucson: University of Arizona Press, 2007. 192 pp. (edited; indexed)
- Melcher, Mary S. *Pregnancy, Motherhood, and Choice in Twentieth-Century Arizona*. Tucson: University of Arizona Press, 2012. 264 pp. (indexed)
- Miller, Neil. *Kartchner Caverns: How Two Cavers Discovered and Saved One of the Wonders of the Natural World*. Tucson: University of Arizona Press, 2008. 224 pp. (edited)
- Naylor, Richard, and Larry Lindahl. *Arizona Kicks on Route 66*. Tucson, AZ: Rio Nuevo Publishers, 2012. 96 pp. (proofed)
- Price, Thornton W., III. *Murder Unpunished: How the Aryan Brotherhood Murdered Waymond Small and Got Away with It*. Tucson: University of Arizona Press, 2005. 248 pp. (proofed)
- Robbins, William G., and Katrine Barber. *Nature's Northwest: The North Pacific Slope in the Twentieth Century*. Tucson: University of Arizona Press, 2011. 312 pp. (proofed)
- Sipos, Ed. *Brewing Arizona: A Century of Beer in the Grand Canyon State*. Tucson: University of Arizona Press, 2013. 360 pp. (edited)
- Westerlund, John S. *Arizona's War Town: Flagstaff, Navajo Ordnance Depot, and World War II*. Tucson: University of Arizona Press, 2004. 304 pp. (proofed)

Women's Studies

- Gray, Susan E., and Gayle Gullett, eds. *Contingent Maps: Rethinking Western Women's History and the North American West*. Tucson: University of Arizona Press, 2014. 312 pp. (edited introductory sections)
- Mattingly, Doreen J., and Ellen R. Hansen, eds. *Women and Change at the U.S.-Mexico Border: Mobility, Labor, and Activism*. Tucson: University of Arizona Press, 2008. 232 pp. (edited)
- Prescott, Cynthia Culver. *Gender and Generation on the Far Western Frontier*. Tucson: University of Arizona Press, 2007. 240 pp. (proofed)

LANGUAGES

Reading knowledge of Spanish
Reading knowledge of French
Knowledge of medical terminology

INTERNATIONAL EXPERIENCE

Study Abroad participant, Montréal, Québec, Canada
Extensive travel in North America, Europe, and Australia

HONORS AND AWARDS

Outstanding Service Award, Association of Universities for Research in Astronomy (AURA), 2020
Award of Excellence, National Optical Astronomy Observatory, 2015
Certificate of Appreciation, Tucson Association of Museums, "In recognition of her valuable contributions and dedicated service"
Parkinson's Disease page, recipient of the Hardin MD Clean Bill of Health Award from Hardin Library, University of Iowa
Layout Editor for *OASIS: Newsletter of the Los Angeles Chapter of the American Society for Information Science*. Recipient of Best Chapter Print Publication Award, 1995 and 1996
Departmental Award of Excellence, Department of Animal Sciences, University of Arizona

Lawrence Clark Powell Scholarship recipient, School of Library Science, University of Arizona
McKenzie Bowell Award for Excellence in Canadian Studies, Study Abroad Program, McGill
University
National Spelling Bee School Champion, Mt. Morris Central School, Mt. Morris, NY

KUDOS

- “Thanks for making this book the clear, lucid, grammatically perfect work it is! All the best.” Neil Miller, *Kartchner Caverns*, University of Arizona Press
- “I have to thank you, one more time, for the care you took with *The Permit That Never Expires*. It looks fine! I truly owe you for the idea of breaking out the dialogue! Un abrazo.” Philip Garrison, *The Permit That Never Expires*, University of Arizona Press
- “Sharon E. Hunt masterfully copyedited the volume under a tight and unforgiving deadline.” Alan P. Sullivan III, *Hinterlands and Regional Dynamics in the Ancient Southwest*, University of Arizona Press
- “My thanks for such a thorough job on the *Golf Guides* board proof. Especially for catching my typo on the cover!” Jeff Atwell, Editorial Director, Madden Media
- “Just a quick note of thanks for thoroughly proofing *Tucson Guide* and *Newcomers Guide* yesterday. You both caught some pretty significant errors. Thanks for keeping us lookin’ good!” Courtney Colaiani, Senior Editor, Madden Media
- “I want to take the opportunity to let you know how very impressed I was with the quality of Sharon Hunt’s copyediting. She was very good, very professional, and her fact-checking was excellent, she also picked up some obscure glitches in my referencing that I am amazed she was able to find. I would strongly recommend that the Press continues to use her services!!” Victoria Haskins, *Matrons and Maids: Regulating American Indian Domestic Service in Tucson, Arizona, 1914–1934*, University of Arizona Press
- “Sharon Hunt, the copy editor, carefully reviewed the text and reference material, and I appreciate her efforts to improve the manuscript in all its detail.” Allan Meyers, *Outside the Hacienda Walls*, University of Arizona Press
- “Let me tell that you are clearly the best and fastest editor I've ever worked with (and I've worked with many). I'm really impressed by the work you've done. Thank you so much!!” Ignacio López-Calvo, *The Affinity of the Eye*, University of Arizona Press
- “This is excellent (reading through I thought “so that's what this book is about...”) Thanks for your fine work!” Kelly McDonough, indexing of *The Learned Ones: Nahua Intellectuals in Postconquest Mexico*, University of Arizona Press

ARCHIVAL PROJECTS

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| 2021 | A Journal of the Plague Year: An Archive of Covid-19, Arizona State University. https://covid-19archive.org/ . Intern. Contributed stories, articles, photographs, and oral histories; created 2 online exhibits; assigned item records to collections; performed data cleanup on item records; participated in workshop to craft mission statement; edited archival item records following best practices. |
| 2019–
present | Abt Archives, American Astronomical Society (AAS). Consult on archival best practices and develop documentation for physical archive consisting of documents from AAS journal editorship of Helmut Abt.
Steffen, J., and S. E. Hunt. 2022. Tapes and Papers: An Astronomical Heritage Archival Project of the American Astronomical Society and NSF’s National optical-Infrared Astronomy Research Laboratory. <i>Bulletin of the AAS</i> , 54(2).
https://doi.org/10.3847/25c2cfef.6cc4dd57 |

- 2018–
present NSF’s National Optical-Infrared Astronomy Research Laboratory. Digitize and index historical documents relating to history of Kitt Peak National Observatory, Tucson, AZ. Provide reference assistance to physical and digital archival collections. Tucson, AZ. 2018–present.
- 2017 The Patagonia Museum, Patagonia, AZ. Consulted and developed documentation on archival policies and procedures for handling and organizing historic photograph collection; cataloged 200 images relating to oral history project
- 2010–
2011 Cienega Watershed Partnership Oral History Work Group, Vail, AZ. Assisted in organizing workshops; edited organization’s factsheet; coordinated group’s contribution, “The Voices of the Cienega Watershed,” to digital Arizona Memory Project. Attended group’s workshops on conducting oral histories and using digital technologies in oral history. 2010–2011.
- 2006–
2011 Colossal Cave Mountain Park, Vail, AZ. CCC Collection, Research Library, Colossal Cave Mountain Park, Vail, AZ: Created digital records for park’s Civilian Conservation Corps (CCC) collection of images, oral histories, and documents; provided reference assistance to collection. Developed finding aid, newspaper index, camp roster, and informational materials.

EVENTS

Creator of annual CCC Recognition Day, 2010–2015. This public event in Tucson, Arizona, featured speakers, tablers, and activities honoring the contributions of the Civilian Conservation Corps program and its participants to the history of Arizona and the United States. Coordinated event, presented talks, developed photographic exhibits, and answered questions.

- 1st Annual CCC Recognition Day, Colossal Cave Mountain Park, March 27, 2010
2nd Annual CCC Recognition Day, Colossal Cave Mountain Park, March 26, 2011
3rd Annual CCC Recognition Day, Saguaro National Park West, March 31, 2012; designated an Arizona Centennial Legacy Project
4th Annual CCC Recognition Day, Saguaro National Park West, April 13, 2013
5th Annual CCC Recognition Day, Saguaro National Park West, March 29, 2014
6th Annual CCC Recognition Day, Saguaro National Park West, March 28, 2015

MUSEUM PROJECTS

- The Patagonia Museum, Patagonia, AZ: Consulted and developed documentation on archival policies and procedures for handling and organizing historic photograph collection; cataloged 200 images relating to oral history project. 2017.
- San Pedro Valley Arts & Historical Society Museum, Benson, AZ. Created informational materials on the Civilian Conservation Corps for library collection. 2010.
- CCC Museum, Colossal Cave Mountain Park, Vail, AZ: Created exhibits and exhibit informational materials on Civilian Conservation Corps camp life, work projects, and camp newspapers. 2010–2011.